

Statutory Instrument No. 44 of 1967.

THE EDUCATION LAW, 1966

THE EDUCATION (SECTION 15(2)) NOTICE, 1967

In the exercise of his powers under section 1(2) of the Education Law, 1966 (Law No. 40 of 1966), it is hereby notified by the Minister of Education, Health and Labour as follows ---

Short Title

1. This notice may be cited as the Education (Section 15(2)) Notice, 1967.

Bringing into Operation of Section 15(2) of the Education Law, 1966

2. The 1st January, 1968, is appointed as the day on which section 15(2) of the Education Law, 1966, shall come into operation.

B. MOOKODI,
Acting Permanent Secretary.

Ministry of Education, Health and Labour,
GABERONES.
29th August, 1967.

Explanatory Note :

The effect of this notice is to require all existing schools to be registered under Part III of the Education Law before the 1st January, 1968.

(This note is not part of the notice but is intended to indicate its general effect).

Statutory Instrument No. 45 of 1967.

THE EDUCATION LAW, 1966

THE EDUCATION (REGISTRATION OF SCHOOLS) REGULATIONS, 1967

In exercise of the powers vested in him by section 30 of the Education Law, 1966 (Law No. 40 of 1966), the Minister of Education, Health and Labour hereby makes the following regulations: ---

Enacted

at Gaborone, Botswana, this 29th day of August, 1967.

Minister.

Application for Registration

3. (1) An application for registration by a Local Education Authority in terms of section 17(1) of the Law shall be submitted in duplicate in Form 1.

(2) An application for registration by a person other than a Local Education Authority in terms of section 17(2) of the Law shall be submitted in duplicate in Form 2.

(3) An application from which is omitted any information required to complete the form or which is incomplete in any other material respect shall not be an application for the purposes of the Law or these regulations,

(4) Except in the case of applications for the registration of a primary or secondary school an applicant for registration shall state the courses of instruction to be offered by the school.

(5) Every application for the registration of a school shall be accompanied by —

- (a) a list showing the full names and qualifications of staff employed at, or to be employed at, the school ;
- (b) a sketch map showing the location of the school ;
- (c) a plan of the school buildings.

(6) An application for registration may be made by lodging the appropriate form with an education officer or assistant education officer for the district or township in which the school is situated.

(7) It shall be the duty of the education officer or assistant education officer with whom an application form is lodged under subregulation (6), forthwith to transmit the form to the appropriate authority in terms of section 17 of the Law.

Existing Schools

4. An application for the registration of a school existing before the date of commencement of the Law shall be made on or before the 1st of October, 1967, either by lodging the form prescribed in regulation 3 with the appropriate authority in terms of section 17 of the Law or in accordance with regulation 3(6).

Certificate of Registration

5. (1) Where the Director registers a school under the provisions of section 18 of the Law he shall issue a certificate of registration to the owner or manager of that school.

(2) The certificate of registration shall be kept with, and form part of the records of the school which may be inspected in accordance with the provisions of section 27 of the Law.

Change in Establishment

6. (1) An application for the change in the establishment of a school in terms of section 19 of the Law shall be made —

- (a) by a Local Education Authority in Form 3 ;
- (b) by any other person in Form 4 ;

and shall be accompanied by the certificate of Registration of the School.

(2) An application from which is omitted any information required to complete the form or which is incomplete in any other material respect shall not be an application for the purposes of the Law or these regulations.

Classification of Schools

7. (1) For the purpose of registration schools shall be classified in the manner prescribed in the first column hereunder and, in respect thereof, the abbreviations listed opposite in the second column may be used in the register established under section 14 of the Law, in any form, and in any other document required by or under the Law —

<i>First Column</i>	<i>Second Column</i>
primary: to denote primary schools	P
secondary: to denote a school providing education subsequent to primary education by a course leading to an approved secondary leaving certificate;	S
other: to denote a school other than a primary or secondary school	O

(2) The abbreviations "P" and "S" may be followed by a number which shall designate the number of the highest class in the school.

Classes

8. Primary and secondary schools may be divided into classes on the following basis —

- (a) primary schools may be divided into classes which shall be styled Standards 1, 2, 3, 4, 5, 6 and 7; Standard 1 being the lowest class and Standard 7 the highest;
- (b) secondary schools may be divided into classes which shall be styled Forms I, II, III, IV, V and VI: Form I being the lowest class and Form VI the Highest.

Register of Schools

9. The register established in terms of section 14(1) of the Law shall be in Form 5.

Record of Teachers

10. The record of teachers kept for the purposes of section 21(1)(a) of the Law shall be in Form 6.

SCHEDULE

Form 1

(RS1)

BOTSWANA -- Ministry of Education, Health and Labour.

**APPLICATION BY A LOCAL EDUCATION AUTHORITY
FOR REGISTRATION OF A SCHOOL**

(Regulation 3(1) Education (Registration of Schools) Regulations, 1967)

(This may be lodged with the Education Officer or Assistant Education Officer who will forward it to the director of Education)

1. Name of School :
2. If a school has been previously registered on this site, state the registration number :
3. (a) Name and address of owner or owners :
(b) Name and address of Manager or Managers if different from (a):
4. Location of school (a) District or Town :
(b) Village ;
(One copy of a sketch-map should be attached to the top copy).
5. Details of buildings : (Attach a plan to top copy)
6. Distance from nearest school of similar classification giving name of school and owner or manager :
7. Classification sought ;
8. Number of streams in each class and highest class sought for each stream :
9. Boys', girls' or co-educational school :
10. Details of proposed staffing. Give number of teachers :
(List of teachers to be attached to top copy, showing names and qualifications)
11. Courses of study to be followed, giving details of subjects (This does not apply to primary or secondary schools) :
12. Maximum number of students :
13. Fees payable for ---
(a) the instruction, including instruction in special subjects, of pupils ;
(b) special courses of instruction provided for pupils ;
(c) the accommodation, including boarding, provided for pupils ;
(d) books and materials supplied to pupils :

Date:

for Local Education Authority

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BOTSWANA — Ministry of Education, Health and Labour

APPLICATION BY A PERSON OTHER THAN A LOCAL EDUCATION AUTHORITY FOR REGISTRATION OF A SCHOOL

(Regulation 3(3) Education (Registration of Schools) Regulations, 1967)

(To be completed in duplicate and lodged with the Local Education Authority which will forward the application with its report to the Director of Education)

1. Name of School :
2. If a school has been previously registered on this site, state the registration number :
3. (a) Name and address of owner or owners :
(b) Name and address of manager or managers if different from (a) :
4. Location of school (a) District :
(b) Village :
(One copy of a sketch-map should be attached to the top copy)
5. Details of buildings (Attach a plan to top copy) :
6. Distance from nearest school of similar classification giving name of school and owner or manager :
7. Classification sought :
8. Number of streams in each class and highest class sought for each stream :
9. Boys', girls' or co-educational school :
10. Details of proposed staffing. Give number of teachers :
(List of teachers to be attached to top copy, showing names and qualifications)
11. Courses of study to be followed, giving details of subjects (This does not apply to primary or secondary schools) :
12. Maximum number of students :
13. Fees payable for —
(a) the instruction, including instruction in special subjects, of pupils :
(b) special courses of instruction provided for pupils :
(c) the accommodation, including boarding, provided for pupils :
(d) books and materials supplied to pupils :

Date: Signature of
 Owner(s)
 or
 Manager(s)

To the Director of Education
 Registration is *recommended*
 not recommended
 (state reasons)

Signature for Local Education Authority
 District/Trust Council

FORM 5

SCHOOL REGISTER

1. Name and Postal Address of School
2. Name and Address of Owner or Owners
3. Name and Address of Manager or Managers (if different from 2)
4. Location of School (a) District or Town
- (b) Village
5. Details of buildings
6. Distance from nearest school of similar classification
7. Classification
8. Number of streams in each class and highest class for each stream
9. Boys', girls or co-educational school
10. Details of staffing
11. Courses of study
12. Maximum number of students.....
13. Fees charged

FORM 6

Record of Teachers at School

T.S. No.	Surname	Other Names	Nationality	M/F	Qual.	Where Obtained	Date First Employed	Date of Termination of Service	Manner of Termination

B. MOOKODI,
Acting Permanent Secretary.

Ministry of Education, Health and Labour,
CABERONES
29th August, 1967.